

**BYLAWS OF THE
TENNESSEE ASSOCIATION OF
SkillsUSA**

ARTICLE I – RULES, REGULATIONS, AND BYLAWS

Section 1. To implement Article XII, Section I of the Constitution, the following rules, regulations, and bylaws are recommended for adoption by the Executive Council.

ARTICLE II – STATE OFFICERS

Section 1. Each candidate for state office shall submit an application and a letter of endorsement from the local chapter advisor and the local school principal. A standard application for state office shall be furnished to local chapters by the SkillsUSA State Director.

Section 2. Each candidate shall have an active membership status and, except for replacement officers, one or more years of secondary education eligibility. Replacement officers may have less than one year remaining of secondary education eligibility.

Section 3. Each candidate shall be approved by the Executive Council.

Section 4. Each candidate shall be given a written test covering the SkillsUSA organization and parliamentary procedure and shall be interviewed by the executive council. The candidate shall score at least 70% on the officer screening test.

Section 5. Any candidate who properly submits an application for office and passes the written test as well as the Executive Council screening shall be placed on the ballot. The voting delegates shall then select by a plurality vote two candidates for the final ballot. The Executive Council shall have the right to waive the test score requirements as necessary to fill the ballot.

Section 6. Should the presidency become vacated, one of the regional Vice Presidents shall be elected by a majority vote of the Executive Council to fill the vacancy. Should a regional Vice President fail to serve the tenure

of his or her office, the Executive Council shall refer back to the original ballot from the immediate preceding election and, from the unsuccessful candidates, select a replacement from the same region as the departing officer. Should any other officer fail to serve the tenure of his or her office, the Executive Council shall refer back to the original ballot from the immediate preceding election, and from the unsuccessful candidates, select a replacement. With the exception of the Presidency, if there are no qualified candidates, the Executive Council may refer to a resigned officer's school for a replacement officer. If a qualified candidate is not selected by October 31, the position of the resigned officer shall remain vacant until the next State Officer election is held.

Section 7. The ex officio members of Tennessee SkillsUSA shall be the Assistant Commissioner of Career and Technical Education, the director of secondary programs, and the teacher educators of Career & Technical Education.

ARTICLE III – DUTIES OF THE STATE OFFICERS

Section 1. The duties of the state officers will be as follows:

1. President: The president shall exercise general supervision over the affairs of the association pursuant to the policies and directives of the Executive Council and have all powers inherent in the office of the president, including the power and duty of presiding over the House of Delegates and the State Leadership and Skills Conference. The president shall appoint all necessary committees and may serve as an ex officio member of those committees.
2. Regional Vice Presidents: The vice presidents shall, in the absence or disability of the president, exercise all the duties and powers of the president in the management of the affairs of Tennessee SkillsUSA; shall direct and coordinate all alumni affairs; and shall at other times have such duties as may be delegated by the president. It shall be the duty of the regional vice presidents to facilitate communications, organize district activities, promote

growth and preside over district functions in their respective districts.

3. Secretary: The secretary shall be charged with the care and keeping of the association records and minutes, and shall exercise all duties inherent in the office of secretary.
4. Treasurer: In cooperation with the State SkillsUSA Director, the treasurer shall have the care and custody of the funds, securities, properties, and other such assets of the association, keep accurate books of account, and perform such duties as the Executive Council and State Director may delegate.
5. Parliamentarian: It shall be the duty of the parliamentarian to see that all business meetings are conducted in accordance with parliamentary procedure. The parliamentarian shall review the constitutions of new chapters and issue charters to those new chapters during the State Leadership Conference, and assume all duties delegated by the president.
6. Reporter: It shall be the duty of the reporter to inform the news media and local chapters about the activities of Tennessee SkillsUSA and serve as consultant for any publication of Tennessee SkillsUSA.

ARTICLE IV – TERMS OF OFFICE

The elected officials of Tennessee SkillsUSA shall be elected for terms of one year. Any State Officer may be re-elected for as many terms as the Delegates to the Annual State SkillsUSA Conference may see fit.

ARTICLE V – POWERS AND DUTIES OF THE EXECUTIVE COUNCIL

Section 1. The powers and duties of the Executive Council shall extend to and include, in addition to authority otherwise vested herein, authority as follows:

1. To secure a Charter of Incorporation from the Tennessee Secretary of State.
2. To issue charters to local SkillsUSA chapters to properly qualified petitioning groups.
3. To revoke, upon a majority vote of those delegates present at an annual conference, the charter of any local chapter when said chapter is found guilty of violating the provisions of this Constitution or directive of Tennessee SkillsUSA.
4. To acquire, improve, maintain, and direct all properties deemed necessary for the improvement and/or welfare of the association.

ARTICLE VI – DELEGATES, MEETINGS, COMMITTEES

Section 1. Delegates. Each local chapter shall be entitled to two delegates to the state conference. These delegates must be active members of the local chapter. Local chapters having membership of more than thirty active members prior to February 1 shall be entitled to one additional delegate for each increment of fifteen active members, or fractional part thereof, in excess of thirty.

The delegates would therefore be computed on the following active members:

30 or less	Two (2) delegates
31 through 45	Three (3) delegates
46 through 60	Four (4) delegates
61 through 75	Five (5) delegates
76 through 90	Six (6) delegates

Section 2. The president of Tennessee SkillsUSA shall sign all charters granted to local chapters. The other officials of the state association may either sign the charters or have facsimiles of their signatures stamped.

Section 3. Agent. The president of Tennessee SkillsUSA, with the approval of the State Director, shall act as agent for the state association in determining

when local authorities have met the constitutional requirements for the issuance and granting of charters.

Section 4. Honorary Members. The state association shall define, prescribe, and submit to local chapters the general qualifications persons must possess before they can become honorary members of Tennessee SkillsUSA and of local chapters. Honorary members of the state association may be elected at any annual conference by majority vote of the delegates, but may not vote or hold office.

ARTICLE VII – RESTRICTIONS UPON LOCAL CHAPTERS

Section 1. No local chapters may have a constitution or bylaws which conflict with this constitution or any directive of the state association, or with the constitution of National SkillsUSA.

Section 2. All local chapters shall have a president, vice president, treasurer, secretary, parliamentarian, and reporter, and such other officials as they desire.

ARTICLE VIII – LOCAL, STATE, AND NATIONAL ASSOCIATION DUES

Section 1. Each local chapter shall make an annual report to the state association listing the names in full of all classes of membership and shall pay to the treasurer the amount established by the voting delegates at the annual State Leadership Conference. Each local chapter may establish such local dues and initiation fees as are consistent with carrying out the objectives of the organization.

ARTICLE IX – DISTRICT, STATE AND NATIONAL CONFERENCES

Section 1. District contests shall be held in the state for the purposes of selecting contestants to the State Leadership and Skills Conference. The date and the site to be selected by the State Director or designated person.

Section 2. Meetings. Tennessee SkillsUSA shall meet annually in conference at such time and place as the said state association shall determine. In the interim between annual conferences, officials of the state association, as

listed in Article III, Section 2 of the Constitution, shall serve as an Executive Council to transact any business of Tennessee SkillsUSA.

Section 3. The delegates to the state conference are vested with authority to elect the officials of the state association, to revise, amend or abolish this Constitution, or transact any and such other business as the delegates thereto see fit.

Section 4. The Advisor to the House of Delegates shall be appointed by, serve at the pleasure of, and report directly to the SkillsUSA State Director. The responsibilities of the House of Delegates Advisor shall include, but not be limited to, the oversight of all operations of the Tennessee House of Delegates.

ARTICLE X – FUNDS AND AUDIT

Section 1. All funds received by Tennessee SkillsUSA shall be deposited in a Nashville bank to be selected by the elected officials of the state association. All funds shall be disbursed by check, signed by a legally designated official.

Section 2. The accounts of the treasurer shall be audited each year by an auditing committee which shall report in detail to the state conference.

ARTICLE XI – ADOPTION OF AMENDMENTS

Section 1. These Bylaws shall be in immediate effect upon their adoption.

Section 2. These Bylaws may be amended only at a meeting of the state conference of the state association. Proposed amendments must be submitted in writing to any member of the Executive Council ten days prior to the state conference. In order to be adopted, such amendments must be passed by a majority of the delegates present.